

SHAHEED BHAGAT SINGH COLLEGE
UNIVERSITY OF DELHI

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON FRIDAY, 19th JANUARY, 2024 AT 3:30 P.M. IN THE COLLEGE.

A meeting of the Governing Body of the College was held on Friday, 19th January, 2024 at 3:30 p.m. in the College.

The following members were present:

1. Prof. Anju Vali Tikoo, Chairperson, Governing Body
2. Prof. Madan Lal, Treasurer Governing Body
3. Dr. Pratima, Teacher Representative, SBS Day College
4. Dr. Vaneeta Chandna, Teacher Representative, SBS Evening College
5. Dr. Mukesh Kumar, Teacher Representative, SBS Evening College
6. Mr Mahesh Chaudhary, Special Invitee (Other than teachers), SBS Day College
7. Mr. Dinesh Dhawan, Special Invitee (Other than teachers), SBS Evening College
8. Prof. Arun Kumar Attree, Principal/Member Secretary, SBS Day and Evening College

The items on the agenda were taken up ad seriatim and the following decisions were taken:

1. To confirm the Minutes of the meeting of the Governing Body held on 03-07-2023 and the matters arising out of the Minutes.

Arising out of the minutes of the meeting of the Governing Body held on 03-07-2023.

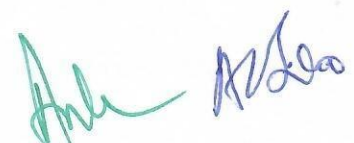
With regard to Resolution No.1 of the minutes of the meeting of the Governing Body held on 03-07-2023, the Treasurer, Governing Body informed the members that the premier institutes like Unacademy, Vajiram & Ravi, Raos, Drishti IAS, the Analyst etc., are private and partening institutes and sometimes they use the names of the faculty members of University of Delhi in their advertisements for the fame and gain of financial benefits. The Treasurer, Governing Body suggested the Principal to ensure that these institutes should not use the name of those faculty members, who are invited to deliver lectures and guidance to the students of these institutes, in their advertisements.

It was also discussed that University of Delhi should be informed regarding approval by the Governing Body to deliver the lectures and providing guidance to the students of aforesaid private institutes by the faculty members of the College as recommended by the Civil Services Society 'UDAAN' established in the year 2022-23 under the IQAC of the College.

The Principal assured the Governing Body that the names of the teachers will not be used in the advertisement of the aforesaid institutes. The Principal also agreed that University of Delhi will be informed accordingly. It was also decided that all the above arrangements will be made as per University of Delhi rules.

2. To ratify and approve the recommendations of the Building Committee made at its meeting held on 19-01-2024.

The Governing Body ratified and approved the recommendations of the Building Committee made at its meeting held on 19-01-2024.



3. To ratify and confirm the approvals of the Chairperson, Governing Body dated 30.07.2023, 27-08-2023, 01-09-2023 and 01.11.2023 approving the recommendations of the Selection Committee made at its meetings held from 26th July, 2023 to 30th July, 2023, 25th August, 2023 to 27th August, 2023, 28th August, 2023 to 30th August, 2023 and 30th October, 2023 to 1st November, 2023 for recommending the appointment of following as Assistant Professors in the Department of Hindi, Political Science, Environmental Science and History on regular basis in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules. The following Assistant Professors have joined their duties w.e.f. the date of their joining as mentioned against their names:

S.No.	Name	Department	Date of Joining
1.	Dr. Mahesh Kumar Chaudhary	Hindi	31.07.2023 (F/N)
2.	Ms. Bhagwati	Hindi	31.07.2023 (F/N)
3.	Dr. Rakesh Kumar Meena	Political Science	02.09.2023 (F/N)
4.	Dr. Yuvraj Kumar	Political Science	28.08.2023 (F/N)
5.	Mr. Gadde Surya	Political Science	28.08.2023 (F/N)
6.	Sandhya	EVS	31.08.2023 (F/N)
7.	Harvinder Singh	EVS	31.08.2023 (F/N)
8.	Shyam Ranjan	EVS	granted extension to join upto 30.11.2023
9.	Ms. Purna Roy	History	02.11.2023 (F/N)
10.	Mr. Deepak Solanki	History	02.11.2023 (F/N)
11.	Mr. Shubham Kewaliya	History	02.11.2023 (F/N)
12.	Mr. Prashant Kumar	History	02.11.2023 (F/N)
13.	Mr. Saurabh Vatsa	History	02.11.2023 (F/N)
14.	Mr. Sandeep Chatterjee	History	02.11.2023 (F/N)

The Governing Body ratified and confirmed the approvals of the Chairperson, Governing Body dated 30.07.2023, 27-08-2023, 01-09-2023 and 01.11.2023 approving the recommendations of the Selection Committee made at its meetings held from 26th July, 2023 to 30th July, 2023, 25th August, 2023 to 27th August, 2023, 28th August, 2023 to 30th August, 2023 and 30th October, 2023 to 1st November, 2023 for recommending the appointment of aforesaid as Assistant Professors in the Department of Hindi, Political Science, Environmental Science and History on regular basis in the Academic Pay Level-10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules. The Governing Body noted that the aforesaid Assistant Professors have joined their duties w.e.f. the date of their joining as mentioned against their names.

4. To report for confirmation and approval the grant of extension of time to Dr. Shyam Ranjan for joining his services as Assistant Professor in the Department of Environmental Science of the College for a period of 3 months, i.e., up to 30-11-2023 in response to his request dated 31-08-2023.

The Governing Body confirmed and approved the grant of extension of time to Dr. Shyam Ranjan for joining his services as Assistant Professor in the Department of Environmental Science of the College for a period of 3 months, i.e., up to 30-11-2023 in response to his request dated 31-08-2023.

5. To report for confirmation and approval the joining of Dr. Shyam Ranjan as Assistant Professor in the Department of Environmental Science of the College w.e.f. 30-11-2023 (F/N) on regular basis in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules.

The Governing Body confirmed and approved the joining of Dr. Shyam Ranjan as Assistant Professor in the Department of Environmental Science of the College w.e.f. 30-11-2023 (F/N) on regular basis in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules.

6. To ratify and confirm the approval of the Chairperson, Governing Body dated 04-10-2023 approving the submission of AQARs on NAAC portal alongwith the Student Satisfaction Survey for the year 2021-22.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 04-10-2023 approving the submission of AQARs on NAAC portal alongwith the Student Satisfaction Survey for the year 2021-22.

7. To ratify and confirm the approval of the Chairperson, Governing Body dated 02-08-2023 regarding grant of Extra-Ordinary Leave (without pay) with lien initially for a period of one year w.e.f. 03-08-2023 (F/N) to Prof. Pooja Goel, Professor in the Department of Commerce of the College to join as Associate Professor in the Department of Commerce, University of Delhi, Delhi.

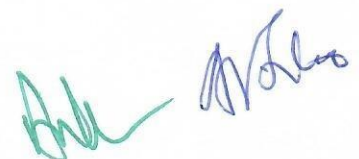
The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 02-08-2023 regarding grant of Extra-Ordinary Leave (without pay) with lien initially for a period of one year w.e.f. 03-08-2023 (F/N) to Prof. Pooja Goel, Professor in the Department of Commerce of the College to join as Associate Professor in the Department of Commerce, University of Delhi, Delhi.

8. To ratify and confirm the approval of the Chairperson, Governing Body dated 18-10-2023 regarding grant of Extra-Ordinary Leave (without pay) with lien initially for a period of one year w.e.f. 18-10-2023 (A/N) to Prof. Suraj Mal, Professor in the Department of Geography of the College to join as Associate Professor in the Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University, New Delhi.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 18-10-2023 regarding grant of Extra-Ordinary Leave (without pay) with lien initially for a period of one year w.e.f. 18-10-2023 (A/N) to Prof. Suraj Mal, Professor in the Department of Geography of the College to join as Associate Professor in the Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University, New Delhi.

9. To ratify and confirm the approval of the Chairperson, Governing Body dated 04-10-2023 regarding grant of Extra-Ordinary Leave (leave without pay) to Dr. Manjesh Kumar, Associate Professor in the Department of Political Science for the period from 01.05.2023 to 19.02.2025.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 04-10-2023 regarding grant of Extra-Ordinary Leave (leave without pay) to Dr. Manjesh Kumar, Associate Professor in the Department of Political Science for the period from 01.05.2023 to 19.02.2025.



10. To ratify and confirm the approval of the Chairperson, Governing Body dated 07.07.2023 approving the re-appointment of the following Assistant Professors working on ad-hoc basis in the College in different departments as noted against their names in the Pay Level-10 at Rs.57,700/- plus allowance (as per 7th CPC) in accordance with the guidelines issued by the University of Delhi w.e.f. 24-07-2023 for a period of 4 months or till such time regular appointment are made/ leave vacancy exists, whichever is earlier:

Sr. No.	Name	Department
1.	Mr. Sinchuilung Gangmei Kabui	English
2.	Dr. Nida Arshi	History
3.	Dr. Prashant Kumar	History
4.	Dr. Salim Ansari	History
5.	Mr. Rupak Kumar	Political Science
6.	Dr. Lamneivah Sitlhou	Political Science
7.	Dr. Rajesh Kumar	Political Science

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 07.07.2023 approving the re-appointment of the aforesaid Assistant Professors working on ad-hoc basis in the College in different departments as noted against their names in the Pay Level-10 at Rs.57,700/- plus allowance (as per 7th CPC) in accordance with the guidelines issued by the University of Delhi w.e.f. 24-07-2023 for a period of 4 months or till such time regular appointment are made/ leave vacancy exists, whichever is earlier.

11. To report for confirmation and approval the re-appointment of the following Assistant Professor working on ad-hoc basis in the Department of Political Science of the College in the Pay Level-10 at Rs.57,700/- plus allowance (as per 7th CPC) in accordance with the guidelines issued by the University of Delhi w.e.f. 25-11-2023 for a period of 04 months or till such time regular appointment are made/ leave vacancy exists, whichever is earlier:

Sr. No.	Name	Department
1.	Mr. Rupak Kumar	Political Science

The Governing Body confirmed and approved the re-appointment of the aforesaid Assistant Professor working on ad-hoc basis in the Department of Political Science of the College in the Pay Level-10 at Rs.57,700/- plus allowance (as per 7th CPC) in accordance with the guidelines issued by the University of Delhi w.e.f. 25-11-2023 for a period of 04 months or till such time regular appointment are made/ leave vacancy exists, whichever is earlier.

12. To ratify and confirm the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service, protection of pay and grant of Ph.D. increments at the time of joining the duty to Dr. Neha Nainwal, Assistant Professor, Department of Commerce of the College as per details given below:

S.No.	Description	Pay to be fixed
1	Basic pay already drawing (as per certificate)	Rs.59400/-, Acad. Level-10, Cell-2
2	Date of Permanent appointment in the College	07.03.2023 (F/N)

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3	Pay to be protected as on 07.03.2023	Rs.59400/-, Acad. Level-10, Cell-2
4	5 non-compounded increments @ Rs.8500/- at initial stage i.e. Academic Level-10, Cell No-1 @ Rs.57700/- [(Rs.57700*3% = Rs.1731); Rs.1700*5=Rs.8500]	Rs.59400+8500=Rs.67900/-
5	Pay to be fixed after granting 5 non-compounded advance s on acquiring Ph.D. degree at the time of joining i.e. on 07.03.2023	Rs.68800/-, Acad. Level-10, Cell-7
6	Date of Next Increment	01.07.2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service, protection of pay and grant of Ph.D. increments at the time of joining the duty to Dr. Neha Nainwal, Assistant Professor, Department of Commerce of the College as per details given above.

13. To ratify and confirm the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service, protection of pay and grant of Ph.D. increments at the time of joining the duty to Dr. Rahul Kumar, Assistant Professor, Department of Geography of the College as per details given below:

S.No.	Description	Pay to be fixed
1	Basic pay already drawing (as per Last Pay certificate)	Rs.66800/-, Acad. Level-10, Cell-6
2	Date of Permanent appointment in the College	01.04.2023 (F/N)
3	Pay to be protected as on 01.04.2023	Rs.66800/-, Acad. Level-10, Cell-6
4	5 non-compounded increments @Rs.8500/- at initial stage i.e. Academic Level-10, Cell No-1 @ Rs.57700/- [(Rs.57700*3% = Rs.1731); Rs.1700*5=Rs.8500]	Rs.66800+8500=Rs.75300/-
5	Pay to be fixed after granting 5 non-compounded advance increments on acquiring Ph.D. degree at the time of joining i.e. on 01.04.2023	Rs.77500/-, Acad. Level-10, Cell-11
6	Date of Next Increment	01.07.2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service, protection of pay and grant of Ph.D. increments at the time of joining the duty to Dr. Rahul Kumar, Assistant Professor, Department of Geography of the College as per details given above.

14. To ratify and confirm the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service and protection of pay in respect of Dr. Arun Singh Awana, Assistant Professor, Department of English of the College as per details given below:

S.No.	Description	Pay to be fixed
1	Basic pay already drawing (as per certificate)	Rs.64900/-, Acad. Level-10, Cell-5
2	Date of Permanent appointment in the College	28.06.2023(F/N)
3	Pay to be protected as on 28.06.2023	Rs.64900/-, Acad. Level-10, Cell-5
4	Date of Next Increment	01.01.2024

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 24-08-2023 regarding counting of past service and protection of pay in respect of Dr. Arun Singh Awana, Assistant Professor, Department of English of the College as per details given above.

15. To ratify and confirm the approval of the Chairperson, Governing Body dated 16-10-2023 regarding counting of past service and protection of pay in respect of Dr. Rakesh Kumar Meena, Assistant Professor, Department of Political Science of the College as per details given below:

S.No.	Description	Pay to be fixed
1	Basic pay already drawing (as per certificate)	Rs.73000/-, Acad. Level-10, Cell-9
2	Date of Permanent appointment in the College	02-09-2023(F/N)
3	Pay to be protected as on 02-09-2023	Rs.73000/-, Acad. Level-10, Cell-9
4	Date of Next Increment	01.01.2024

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 16-10-2023 regarding counting of past service and protection of pay in respect of Dr. Rakesh Kumar Meena, Assistant Professor, Department of Political Science of the College as per details given above.

16. To ratify and confirm the approval of the Chairperson, Governing Body dated 09-10-2023 and 26-10-2023 approving the recommendations of the Selection Committee for promotion of Assistant Professors working in the Department of Political Science and Commerce of the College from Academic Level-12 to the post of Associate Professor, Academic Level-13A under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names :

S.No.	Name	Department	Option	Date of Eligibility
1.	Dr. Simple Mohanty	Political Science	CAS-2018	19-08-2023
2.	Dr. Saima Iqbal	Political Science	CAS-2018	22-08-2023
3.	Dr. Pooja Talwar	Commerce	CAS-2018	06-04-2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 09-10-2023 and 26-10-2023 approving the recommendations of the Selection Committee for promotion of Assistant Professors working in the Department of Political Science and Commerce of the College from Academic Level-12 to the post of Associate Professor, Academic Level-13A under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names.

17. To ratify and confirm the approval of the Chairperson, Governing Body dated 18-10-2023 and 26-10-2023 approving the recommendation of the Selection Committee for promotion of Associate Professors working in the Department of Geography and Commerce of the College from Academic Level-13A to the post of Professor Academic Level-14 under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names:

S.No.	Name	Department	Option	Date of Eligibility
1.	Dr. Suraj Mal	Geography	CAS-2018	12-01-2023
2.	Dr. Shikha Gupta	Commerce	CAS-2018	13-01-2023

Arun Awana

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 18-10-2023 and 26-10-2023 approving the recommendation of the Selection Committee for promotion of Associate Professors working in the Department of Geography and Commerce of the College from Academic Level-13A to the post of Professor Academic Level-14 under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names.

18. To report for confirmation and approval the grant of Child Care Leave to Prof. Noopur Agarwal, Professor in the Department of Commerce of the College for the period from 17-08-2023 to 05-12-2023 in response to her request dated 24-07-2023 for rescheduling the period for grand of Child Care Leave in place of 24-07-2023 to 23-11-2023.

The Governing Body confirmed and approved the grant of Child Care Leave to Prof. Noopur Agarwal, Professor in the Department of Commerce of the College for the period from 17-08-2023 to 05-12-2023 in response to her request dated 24-07-2023 for rescheduling the period for grand of Child Care Leave in place of 24-07-2023 to 23-11-2023.

Note: The Governing Body of the College at its meeting held on 14-06-2023 approved the grant of Child Care Leave to Prof. Noopur Aggarwal for the period from 24-07-2023 to 23-11-2023. Later, the College has received a request dated 24-07-2023 from Prof. Noopur Agarwal for rescheduling the period for grant of Child Care Leave w.e.f. 17-08-2023 to 05-12-2023 in place of 24-07-2023 to 23-11-2023.

19. To report for confirmation and approval the grant of Child Care Leaves as per University Rules to the following faculty members working in different departments of the College as per requests received from them for the period mentioned against their names as per details given below:

S.No.	Name	Department	Period of Leave	
			w.e.f.	Upto
1.	Prof. Swati Rajput	Geography	28-Aug-2023	4-Sep-2023
2.	Dr. Rati Dhillon	Commerce	31-Aug-2023	19-Sep-2023
3.	Dr. Saima Iqbal	Pol. Science	6-Jan-2024	26-Apr-2024
4.	Prof. Poonam Sharma	Geography	9-Jan-2023	26-Mar-2024
5.	Dr. Pooja Talwar	Commerce	23-Jan-2024	22-Mar-2024
6.	Ms. Manju Tanwar	Commerce	1-Feb-2024	22-Mar-2024
7.	Prof. Shivani Arora	Commerce	5-Feb-2024	22-Mar-2024
8.	Dr. Sonika Sharma	Commerce	5-Feb-2024	11-May-2024

The Governing Body confirmed and approved the grant of Child Care Leaves as per University Rules to the aforesaid faculty members working in different departments of the College as per requests received from them for the period mentioned against their names as per details given above.

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20. To report for confirmation and approval the grant of Maternity Leaves as per University Rules to the following faculty members working in the Department of Commerce of the College as per requests received from them for the period mentioned against their names as per details given below:

S.No.	Name	Department	Period of Leave	
			w.e.f.	Upto
1.	Dr. Amrita Kaur	Commerce	9 th August, 2023	4 th February, 2024
2.	Dr. Meetakshi Pant	Commerce	2 nd November, 2023	29 th April, 2024
3.	Ms. Parul Saini	Commerce	19 th January, 2024	16 th July, 2024

The Governing Body confirmed and approved the grant of Maternity Leaves as per University Rules to the aforesaid faculty members working in the Department of Commerce of the College as per requests received from them for the period mentioned against their names as per details given above.

21. To report for confirmation and approval the grant of Maternity Leave to Ms. Anuradha working as Junior Assistant in the College for a period of 180 days w.e.f. 13-09-2023 in response to her request dated 12-09-2023 as per University rules.

The Governing Body confirmed and approved the grant of Maternity Leave to Ms. Anuradha working as Junior Assistant in the College for a period of 180 days w.e.f. 13-09-2023 in response to her request dated 12-09-2023 as per University rules.

22. To report for confirmation and approval the request dated 18-08-2023 received from Dr. Pallavi Manchanda, Assistant Professor in the Department of Economics of the College for allowing her to work as a part-time (fortnightly) casual Newsreader (English) in All India Radio (AIR) as per University rules.

The Governing Body confirmed and approved the request dated 18-08-2023 received from Dr. Pallavi Manchanda, Assistant Professor in the Department of Economics of the College for allowing her to work as a part-time (fortnightly) casual Newsreader (English) in All India Radio (AIR) as per University rules.

23. To ratify and confirm the approval of the Chairperson, Governing Body dated 04-07-2023 approving the annual increment of Rs.1500/- in the month of July every year in the salary of Ms. Mini Samual working as Staff Nurse in the College.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 04-07-2023 approving the annual increment of Rs.1500/- in the month of July every year in the salary of Ms. Mini Samual working as Staff Nurse in the College.

24. To ratify and confirm the approval of the Chairperson, Governing Body dated 22-09-2023 approving to appoint Mr. Sanjay Singh Rawat to the post of Junior Assistant in the College on daily wages as per rules.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 22-09-2023 approving to appoint Mr. Sanjay Singh Rawat to the post of Junior Assistant in the College on daily wages as per rules.

25. To ratify and confirm the approval of the Chairperson, Governing Body dated 19-10-2023 approving to appoint Ms. Kavita to the post of Library Attendant in the College on daily wages as per rules.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 19-10-2023 approving to appoint Ms. Kavita to the post of Library Attendant in the College on daily wages as per rules.

26. To report for confirmation and approval the appointment of Mr. Ravinder Kumar as Driver-cum-Multi-Tasking Staff on contract basis w.e.f. 01-01-2024 for a period of 06 months as per University rules.

The Governing Body confirmed and approved the appointment of Mr. Ravinder Kumar as Driver-cum-Multi-Tasking Staff on contract basis w.e.f. 01-01-2024 for a period of 06 months as per University rules

Note: Mr. Ravinder was appointed as MTS with the approval of the Governing Body on 02-05-2023 on daily wages having driving skills to drive the 7 seater Car procured by the College for the official purpose as well as to perform his duty as MTS for official work of the College. During this period, it was found that he performed his duties efficiently and punctually & his work and conduct was found good.

27. To ratify and confirm the approval of the Chairperson, Governing Body dated 11-08-2023 approving the name of C.A. Firm, M/s. B. Arora and Associates, Chartered Accountants as Auditor to audit the accounts of the College for the Financial Year 2022-23 out of the following panel of Auditors received from the Institute of Chartered Accountant of India vide email dated 04-08-2023:

S. No.	Name and address of Firms	Name of Partner/ Properietor	Member-ship No.	Firm Registra-
1.	M/s. SRMB & Associates	C.A. Shailesh Rathi C.A. Manish Bhardwaj	500352	018282N
2.	M/s. B Arora & Associates	C.A. Bindu Uppal	090173	011433N
3.	M/s. Vijay Batra & Associates	C.A. Vijay Batra	082352	006984N
4.	M/s. NAJ & Co.	C.A. Jeetu aggarwal C.A. Ankit bhardwaj C.A. Nikhil goel	532666 530383 527819	026986N
5.	M/s. Chandan Bhatia & Associates	C.A. Chandan Bhatia	517097	28863N

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 11-08-2023 approving the name of C.A. Firm, M/s. B. Arora and Associates, Chartered Accountants as Auditor to audit the accounts of the College for the Financial Year 2022-23 out of the aforesaid panel of Auditors received from the Institute of Chartered Accountant of India vide email dated 04-08-2023:

28. To receive, approve and adopt the Annual Audited Accounts of the College for the Financial Year 2022-23.

The Governing Body received, approved and adopted the Annual Audited Accounts of the College for the Financial Year 2022-23.

Note: The Annual Audited Accounts of the College for the Financial Year 2022-23 have been audited by the Chartered Accountant duly approved by the Governing Body of the College. The Audited Accounts of the College for the Financial Year 2022-23 have been sent to the University Grants Commission and University of Delhi in November, 2023.

29. To ratify and confirm the approval of the Chairperson, Governing Body dated 20-12-2023 approving to write off the following TDS recoverable account lying balance since long period of time and are not traceable amount in the records of the College as recommended by M/s. B Arora & Associates, C.A. of the College in its Annual Audited Accounts report for the Financial Year 2022-23:

- | | | | |
|-----|-------------------------|---|----------------|
| i. | Student Society Account | : | Rs. 7,17,804/- |
| ii. | Provident Fund Account | : | Rs.15,80,258/- |

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 20-12-2023 approving to write off the aforesaid TDS recoverable account lying balance since long period of time and are not traceable amount in the records of the College as recommended by M/s. B Arora & Associates, C.A. of the College in its Annual Audited Accounts report for the Financial Year 2022-23.

30. To report for confirmation and approval the transfer of following outstanding funds lying in the earmarked accounts to other accounts of the College to close the accounts as per details given below:

S. No.	Name of fund	Date of creation	Purpose of refund	Source of fund	Amount as on 31.03.2022 (in Rs.)	Funds Transferred/ Returned/ released to
1.	Golden Jubilee Account	2016-17	Celebration of Golden Jubilee	Students' fee	1,30,579/-	Social Functions Account
2.	IGU, Biogeography & Biodiversity	2015-16	Research Work	Swiss National Science Foundation	6,544/-	Students Society Account
3.	Research Project (Geog.)	2017-18	Research Work		2,287/-	Development Fund Accounts as recommended by the Project Incharge
4.	Innovation Project	20.11.2014		University of Delhi	1,00,306/-	returned to University of Delhi
5	Mid-Day meal Project	2016-17	Research Work	ICSSR	21,716/-	Released/paid to officials engaged in the project as recommended by the Project Incharge

The Governing Body confirmed and approved the transfer of following outstanding funds lying in the earmarked accounts to other accounts of the College to close the accounts as per details given above.

Note: The Office of Director General of Audit (Central Expenditure) examined the College accounts since its inception till 31st March 2023 and the Inspecting Officer has pointed out that the College has created the number of earmarked accounts for various purposes such as student activities, research work, etc, as per details given above. The funds are still remained outstanding in the concerned accounts even after completion of the purpose of creation of funds and not refunded to the funding organisation, namely, University of Delhi, ICSSR and Swiss National Science Foundation.

31. To ratify and confirm the approval of the Chairperson, Governing Body dated 28-12-2023 and 29-12-2023 approving the recommendation of the Departmental Promotion Committee (DPC) for the promotion of non-teaching employees working in the College through Senioriy-cum-Fitness and Limited Departmental Examination basis as per New Recruitment Rules (Non-Teaching Employees 2020) (under Ordinance XXII-D) as per details given below. They have joined their duties w.e.f the date of their joining as mentioned against their names:

S. No.	Name	Existing Post in the Cadre	Promoted to the Post	Date of Joining	Pay Band as per 7 th CPC
1.	Mr. Gopal Ram	Assistant	Senior Assistant	28-12-2023 (A/N)	9300-34800+G.P. of Rs.4200/- P.B-II, Level-6
2.	Mr. Rudra Bhan Singh	Assistant	Senior Assistant	28-12-2023 (A/N)	9300-34800+G.P. of Rs.4200/- P.B-II, Level-6
3.	Dr. Sugandha Saxena	Semi Prof. Assistant	Professional Assistant	29-12-2023 (A/N)	9300-34800+G.P. of Rs.4200/- P.B-II, Level-6
4.	Mr. Kunal Kumar	Junior Assistant	Assistant	29-12-2023 (A/N)	5200-20200+G.P. of Rs.2400/- P.B-I, Level-4
5.	Mr. Suraj Panwar	Laboratory Attendant	Laboratory Assistant	29-12-2023 (F/N)	5200-20200+G.P. of Rs.2400/- P.B-I, Level-4
6.	Mr. Rajesh Kumar	Daftri	Junior Assistant	29-12-2023 (A/N)	5200-20200+G.P. of Rs.1900/- P.B-I, Level-2

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 28-12-2023 and 29-12-2023 approving the recommendation of the Departmental Promotion Committee (DPC) for the promotion of non-teaching employees working in the College through Senioriy-cum-Fitness and Limited Departmental Examination basis as per New Recruitment Rules (Non-Teaching Employees 2020) (under Ordinance XXII-D) as per details given above. The Governing Body noted that they have joined their duties w.e.f the date of their joining as mentioned against their names.

32. To report for confirmation and approval the appointment of following staff to the post of Junior Assistant and MTS in the College on daily basis as per rules w.e.f. the date of joining as mentioned against their names:

S.No.	Name	Post	Date of Joining
1.	Mr. Rohit Kumar	Junior Assistant	22-11-2023
2.	Ms. Deepali Singh	Junior Assistant	22-12-2023
3.	Mr. Mohan Giri	MTS	20-11-2023

The Governing Body confirmed and approved the appointment of aforesaid staff to the post of Junior Assistant and MTS in the College on daily basis as per rules w.e.f. the date of joining as mentioned against their names.

33. To ratify and confirm the approval of the Chairperson, Governing Body dated 16-01-2024 regarding grant of 'Sabbatical Leave' to Prof. Kamlesh Kumari, Professor in the Department of Hindi of the College w.e.f. 02-08-2024 to 01-08-2025 for doing research work as per Clause 8.3 Sabbatical Leave of UGC Regulations 2018 as adopted by the University of Delhi.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 16-01-2024 regarding grant of 'Sabbatical Leave' to Prof. Kamlesh Kumari, Professor in the Department of Hindi of the College w.e.f. 02-08-2024 to 01-08-2025 for doing research work as per Clause 8.3 Sabbatical Leave of UGC Regulations 2018 as adopted by the University of Delhi.

34. To consider and approve to start the youtube channels/other online platforms for knowledge dissemination to the masses and every citizen of the country by running various online courses. The revenue generated from this source will be shared with the teachers of the College and College according to the revenue generated by the views of the videos in the ratio of 70:30. A google form will be floated for the teachers who want to make such videos. A Committee comprising of the Principal being the Chairperson of the Committee, Coordinator, IQAC and Direcotr, Gyan Prasar Kendra shall shortlist and approve the names of teachers.

The Governing Body considered and approved to start the youtube channels/other online platforms for knowledge dissemination to the masses and every citizen of the country by running various online courses. The revenue generated from this source will be shared with the teachers of the College and College according to the revenue generated by the views of the videos in the ratio of 70:30. A google form will be floated for the teachers who want to make such videos. A Committee comprising of the Principal being the Chairperson of the Committee, Coordinator, IQAC and Direcotr, Gyan Prasar Kendra shall shortlist and approve the names of teachers.

35. To consider and approve to appoint an Expert having technical knowledge to manage the work for Gyan Prasar Kendra, i.e., managing the youtube channels/other platsforms, video recording, editing, uploading, etc. for knowledge dissemination to the masses and every citizen of the country by running various online courses at the consolidated salary of Rs.40,000/- per month.

The Governing Body considered and approved to appoint an Expert having technical knowledge to manage the work for Gyan Prasar Kendra, i.e., managing the youtube channels/other platsforms, video recording, editing, uploading, etc. for knowledge dissemination to the masses and every citizen of the country by running various online courses at the consolidated salary of Rs.40,000/- per month.



SUPPLEMENTARY AGENDA

1. To report for confirmation and approval the grant of following leaves as per University rules to Dr. Puja Anand Gulati, Librarian of the College w.e.f. 04-03-2024 in continuation to her earlier leaves as requested by her vide email dated 03-01-2024 as per details given below:

i) Earned Leave	-	163 days
ii) HPL	-	28 days
iii) Leave not due	-	90 days

The Governing Body confirmed and approved the grant of aforesaid leaves as per University rules to Dr. Puja Anand Gulati, Librarian of the College w.e.f. 04-03-2024 in continuation to her earlier leaves as requested by her vide email dated 03-01-2024 as per details given above.

Note: Dr. Puja Anand Gulati, Librarian was earlier granted Child Care Leaves w.e.f. 16-04-2022 to 03-03-2024 as per University rules with the approval of the Governing Body of the College.

2. To report for confirmation and approval the writing-off/disposal-off a total number of 6629 unserviceable/damaged books as recommended by the Convener, Library Committee and the Teachers-in-Charge of respective departments through M/s. Jagriti Recycling Services for recycling as per policy of University of Delhi.

The Governing Body confirmed and approved the writing-off/disposal-off a total number of 6629 unserviceable/damaged books as recommended by the Convener, Library Committee and the Teachers-in-Charge of respective departments through M/s. Jagriti Recycling Services for recycling as per policy of University of Delhi.

3. To report for consideration and approval to sign the MoU for the collaboration of Shaheed Bhagat Singh College with M/s. Samphire Solutions Pvt. Ltd. for providing consultancy services and implementation of ERP Software to the other Colleges of University of Delhi with 10% consultancy charges or Rs.5000/-, whichever is higher, out of the total Monthly/Annual Cost to be charged by M/s. Samphire Solutions Pvt. Ltd.

The Governing Body considered and approved to sign the MoU for the collaboration of Shaheed Bhagat Singh College with M/s. Samphire Solutions Pvt. Ltd. for providing consultancy services and implementation of ERP Software to the other Colleges of University of Delhi with 10% consultancy charges or Rs.5000/-, whichever is higher, out of the total Monthly/Annual Cost to be charged by M/s. Samphire Solutions Pvt. Ltd. .

4. To ratify and confirm the approval of the Chairperson, Governing Body dated 05-09-2023 approving the constitution of Review Committee in respect of Mr. Jitender, STA (under suspension) as per rule 62(7) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 (Under Ordinance XXII-D) as per details given below:
 - a) The Principal of the College
 - b) Two Members of the Governing Body

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 05-09-2023 approving the constitution of Review Committee in respect of Mr. Jitender, STA (under suspension) as per rule 62(7) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 (Under Ordinance XXII-D) as per details given above.

5. To ratify and confirm the approval of the Chairperson, Governing Body dated 11-09-2023 approving the recommendations of the Review Committee made at its meeting held on 11-09-2023 in respect of Mr. Jitender, STA (under suspension) recommending that the suspension of Mr. Jitender should be extended for further period of not exceeding one hundred and eighty days and the subsistence allowance be reduced by upto 50% (i.e., upto 25% of pay) as per Delhi University rules and regulations in this regard.

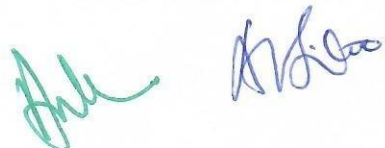
The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 11-09-2023 approving the recommendations of the Review Committee made at its meeting held on 11-09-2023 in respect of Mr. Jitender, STA (under suspension) recommending that the suspension of Mr. Jitender should be extended for further period of not exceeding one hundred and eighty days and the subsistence allowance be reduced by upto 50% (i.e., upto 25% of pay) as per Delhi University rules and regulations in this regard.

6. To report for consideration and approval the Inquiry Report dated 10-01-2024 alongwith its recommendations received from the three-members Inquiry Committee constituted with the approval of the Governing Body of the College vide Notice No.SBSC/496 dated 04-07-2023 to conduct an enquiry with regard to the allegations of caste-based discrimination with Mr. Jitender, STA (under suspension) against the former Principal, Sr.P.A. to Principal, Section Officer (Offg.) Administration and A.O. (Administration) of the College.

The Principal informed the Governing Body that the College vide its notice No. SBSC/496 dated 04.07.2023 constituted a three-members Inquiry Committee with the approval of the Governing Body of the College to conduct an enquiry with regard to allegations of caste based discrimination with Mr. Jitender, STA (currently under suspension) vide his letter dated 30.05.2023 against the former Principal, Sr. PA to Principal, Section Officer (Offg.) Administration and A.O. (Administration) of the College by referring and incident of 18.10.2019 addressed to Dr. Jai Ram Meena during the preliminary enquiry proceedings of insubordination and other misconduct of Mr. Jitender, STA.

The Principal further informed the Governing Body that the College has received the Inquiry Report dated 10.01.2024 alongwith its recommendations from the Three-Members Inquiry Committee constituted for the aforesaid matter. Further, the three-members Inquiry Committee submitted the following recommendations in its Inquiry Report dated 10-01-2024:

- (i) From the complaint dated 30.5.2023, the allegations of casteist remarks about Mr. Jitender may be scrapped without any scope of doubt. Ms. Babita was present in the Principal's room for some time on 18.10.2019. She was the only individual who was present in the Principal's office on 18.10.2019, but not named in the complaint. To be noted that she stated that she did not hear any casteist remarks on Mr. Jitender passed by any of the officers. Her statement is significant because other than Ms. Babita all others present in the Principal's room at the time of incident, have been accused of making casteist remarks. Here it is pertinent to emphasize that Ms. Babita belongs to the SC category.
- (ii) The Committee recommends that for making false complaint appropriate disciplinary action(s) may be taken against Mr. Jitender under the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities), 1989, Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities), Amendment Act, 2015, and other relevant rules in this regard.



Additional Recommendations:

- (i) In order to maintain mutual trust and social harmony in the institution, such an act of making false allegations should be discouraged. This kind of relationship among the employees hampers the efficacy of the institution. Therefore, the Committee recommends that the College needs to ensure the effective and time bound disposal of the complaints of caste-based discrimination by the stakeholders of the College (teaching staff, non-teaching staff, and students as well). For this purpose, under the Convernship of the Anti-Discrimination Officer, a Committee composed of at least one member from each category (SC, ST, OBC, Women and Other) may be formed. The tenure of this Committee should be of minimum two years not exceeding two and a half years. At the time of formation of such a Committee, the present Anti-Discrimination may be relieved.
- (ii) Also, SC/ST Cell of the College may sensitise the teaching and non-teaching staff members belonging to SC/ST and others about the provisions of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities), 1989, and Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities), Amendment Act, 2015 so as to develop a mutual understanding and respect among the employees of the College. For this purpose, SC/ST Cell of the College may organise at least one talk every year inviting an expert of the laws related to the above Acts. The Committee understands that it would develop the mutual understanding and respect among the employees of the College that is essential for the growth of the institution.

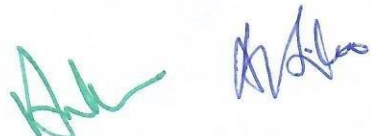
The Governing Body considered, accepted and approved the Inquiry Report dated 10-01-2024 alongwith its above recommendations as received from the Three-Members Inquiry Committee constituted with the approval of the Governing Body of the College vide Notice No.SBSC/496 dated 04-07-2023 to conduct an enquiry with regard to the allegations of caste-based discrimination with Mr. Jitender, STA (under suspension) against the former Principal, Sr. P.A. to Principal, Section Officer (Offg.) Administration and A.O. (Administration) of the College.

7. To report the complaint received from Dr. Jai Ram Meena, Associate Professor in the Department of Economics/Anti-Discriminatory Officer of the College against Prof. Rakesh Kumar, Professor in the Department of Commerce of the College regarding his misconduct on whatsapp group (SBSC Family) of the College in the night on 27-08-2023.

The Principal informed the members that the College has received a complaint from Dr. Jai Ram Meena, Associate Professor in the Department of Economics/Anti-Discriminatory Officer of the College against Prof. Rakesh Kumar, Professor in the Department of Commerce of the College regarding his misconduct on whatsapp group (SBSC Family) of the College in the night on 27-08-2023.

The Principal further informed the members that in response to said complaint received from Dr. Jai Ram Meena, the College sent a letter No.SBSC/839 dated 28-08-2023 by email to Prof. Rakesh Kumar directing him to explain the reason of such conduct, failing which the appropriate action will be taken as per relevant rules in this regard. In response to College letter sent to him, Prof. Rakesh Kumar, vide his email dated 04-09-2023 replied that

"I know Dr. Jai Ram Meena is a very honest and hardworking teacher. I have highest regard for my senior colleauges. It's completely my fault to make negative statement on whatsapp ground against Dr. Jai Ram Meena. I feel sorry from Dr. Jai Ram Meena for my conduct. I want to sincerely, apologize for my



recent behavior and actions. This type of mistake will never be repeated again in future. I am deeply regretful for the way I conducted myself, and I understand that my actions were completely unacceptable. I take full responsibility for my misbehavior and the impact it may have had on Dr. Jai Ram Meena and others. It was thoughtless and disrespectful, and I am truly sorry for any hurt or inconvenience I may have caused. I assure you that I am committed to making amends and improving my behavior moving forward. Please accept my heartfelt apology and I hope that you will forgive me from your heart."

The Principal further informed the members that as per Code of Professional Ethics for teachers and colleagues under Ordinance XI, Clause-III of the University of Delhi, teacher should

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully to other teachers and render assistance for professional betterment;
- (iii) Refrain from making unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

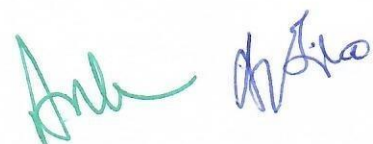
The Governing Body noted the above Code of Professional Ethics for teachers under Ordinance XI, Clause-III of the University of Delhi. The Governing Body also noted the conduct of Prof. Rakesh Kumar on whatsapp group (SBSC Family) of the College in the night on 27-08-2023.

After the detailed discussion, the Governig Body decided that since Prof. Rakesh Kumar has accepted his fault for making negative statement on whatsapp group against Dr. Jai Ram Meena and has apologized for his conduct, the Governing Body accepted his apology. The Governing Body also decided that Prof. Rakesh Kumar be issued a letter informing him that he is given the last warning for such misconduct and such type of misconduct should not be repeated again in future, failing which the disciplinary action will be taken against him as per relevant rules of University of Delhi by the Governing Body of the College.

8. To report the misconduct of Prof. Rakesh Kumar, Professor in the Department of Commerce of the College with the Principal of the College by misbehaving, using abusive language and making serious allegations on the integrity and threatened for dire consequences during the telephonic call that he made to the Principal of the College around 9:02 p.m. on 31-08-2023.

The Principal informed the members that Prof. Rakesh Kumar, Professor in the Department of Commerce of the College misbehaved with the Principal of the College by using abusive language and making serious allegations on the integrity and threatened for dire consequences during the telephonic call that he made to the Principal of the College around 9:02 p.m. on 31-08-2023.

The Principal further informed the members that a letter No.SBSC/867 dated 01-09-2023 was issued to Prof. Rakesh Kumar by email for his conduct directing him to explain the reason of such misconduct, failing which the appropriate action will be taken as per



relevant rules in this regard. In response to College letter sent to him, Prof. Rakesh Kumar, vide his email dated 04-09-2023 replied that

Sir, I want to state that I am not well these days. I am suffering from severe depression. Sir some teachers of our college threats me that college authorities will suspend you. I am really not well and when I listen these types of statements from my colleagues it gives me more tension. You can better imagine my situation with my action that I wrote a Letter of resignation from my services and I am just about to send it to you. Before it that college authorities suspend me for no reason. I wanted resign myself. So sir what was happened over the phone (use of abusive language), it was due to my depression and situation only. And all other conversations related to that in SBSC all the selections were made for money only (over phone). If there is any doubts in the minds of teachers. I fair enquiry committee can be formed at university the Level, Vigilance level or Anti-corruption bureau Level. I guess which is not required at all. Because we all know that all the selections were completely made on merit basis in SBSC. Sir as you know it's very difficult to survive in a city like Delhi without job. I am the only earner in my family. And when I got these types of news in staffroom, I was really anxious. I hope you can understand my problem and will help me out of this problem. I want to sincerely apologize form the competent authority of this college for my recent behaviour. This type of mistake will never be repeated again in the future. I am deeply regretful for the way I conducted myself, and I understand that my actions were completely unacceptable. I am really sorry for my misbehaviour. It was rude and disrespectful, and I am truly sorry for that. I assure you that I am committed to making amends and improving my behavior moving forward. Please accept my heartfelt apology, and I hope that you will forgive me from your heart.

The Principal further informed the members that as per Code of Professional Ethics for teachers and colleagues under Ordinance XI, Clause-IV of the University of Delhi, teacher should

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully to other teachers and render assistance for professional betterment;
- (iii) Refrain from making unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

The Governing Body noted the above Code of Professional Ethics for teachers under Ordinance XI, Clause-III of the University of Delhi. The Governing Body also noted the conduct of Prof. Rakesh Kumar with the Principal of the College by misbehaving, using abusive language and making serious allegations on the integrity and threatened for dire consequences during the telephonic call that he made to the Principal of the College around 9:02 p.m. on 31-08-2023.

After the detailed discussion, the Governing Body decided that since Prof. Rakesh Kumar has accepted his fault for using abusive language and making serious allegations on the integrity and threatened the Principal of the College and has apologized for his conduct,

the Governing Body accepted his apology. The Governing Body also decided that Prof. Rakesh Kumar be issued a letter informing him that he is given the last warning for such misconduct and such type of misconduct should not be repeated again in future, failing which the disciplinary action may be taken against him as per relevant rules of University of Delhi by the Governing Body of the College.

9. To report for consideration and approval the implementation of Citizen Charters in the Administration and Account Sections of the College.

The Principal informed the members that good governance is essential for sustainable development, both economic and social. The three essential aspects emphasised in good governance are transparency, accountability and responsiveness of the administration. The Citizens' Charters initiative is a response to the quest for solving the problems which a citizen encounters, day in and day out, while dealing with the organisations providing public services. The objective of the Citizens Charter is to empower the citizen in relation to public service delivery. The Principal suggested for implementing the Citizen Charters to fix the responsiveness, accountability and transparency in the Administration and Account Sections of the College

The Governing Body considered and approved the implementation of Citizen Charters in the Administration and Account Sections of the College as suggested by the Principal for fixing responsibility, accountability of the staff and bringing efficiency and transparency in the Administration and Account Sections of the College.

There being no other item, agenda of the Evening College was taken up.

(Prof. Arun Kumar Attree)
Principal/Member Secretary

(Prof. Anju Vali Tikoo)
Chairperson, Governing Body