

SHAHEED BHAGAT SINGH COLLEGE
UNIVERSITY OF DELHI

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON THURSDAY,
21st MARCH, 2024 AT 3:00 P.M. IN THE COLLEGE.**

A meeting of the Governing Body of the College was held on **Thursday, 21st March, 2024** at **3:00 p.m.** in the College.

The following members were present:

1. Prof. Anju Vali Tikoo, Chairperson, Governing Body
2. Prof. Arun Kumar Attree, Principal/Member Secretary, SBS Day College
3. Dr. Talat Praveen, Teacher Representative, SBS Day College
4. Dr. Pratima, Teacher Representative, SBS Day College
5. Prof. S. K. Jain, Teacher Representative, SBS Evening College
6. Dr. Mukesh Kumar, Teacher Representative, SBS Evening College
7. Mr. Dinesh Dhawan, Special Invitee (Other than teachers), SBS Evening College
8. Prof. Arun Kumar Attree, Principal, SBS Evening College

The items on the agenda were taken up ad seriatim and the following decisions were taken:

1. To ratify and confirm the Minutes of the meeting of the Governing Body held on 19-01-2024 and the matters arising out of the Minutes.

The Governing body ratified and confirmed the Minutes of the meeting of the Governing Body held on 19-01-2024 and there was no the matter arising out of the Minutes.

2. To ratify and approve the recommendations of the Building Committee to be made at its meeting held on 21-03-2024.

The Governing Body ratified and approved the recommendations of the Building Committee made at its meeting held on 21-03-2024.

3. To ratify and confirm the approval of the Chairperson, Governing Body dated 02-02-2024 approving to appoint Dr. V.A.V. Raman, Associate Professor in the Department of Geography of the College as Bursar of the College w.e.f. 01.04.2024.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 02-02-2024 approving to appoint Dr. V.A.V. Raman, Associate Professor in the Department of Geography of the College as Bursar of the College w.e.f. 01.04.2024.

4. To ratify and confirm the approval of the Chairperson, Governing Body dated 13-02-2024 approving the recommendation of the Screening-cum-Evaluation Committee for promotion of following Assistant Professors working in the Department of Political Science of the College from Academic Level-11 to next higher Academic Level-12 under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names:

S.No.	Name	Department	Date of Eligibility
1.	Dr. Rityusha Mani Tiwari	Political Science	18-03-2023
2.	Dr. Ninad Shankar Nag	Political Science	16-08-2023
3.	Dr. Rajeev Ranjan Sinha	Political Science	31-10-2023



The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 13-02-2024 approving the recommendation of the Screening-cum-Evaluation Committee for promotion of aforesaid Assistant Professors working in the Department of Political Science of the College from Academic Level-11 to next higher Academic Level-12 under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of their eligibility as mentioned against their names.

5. To ratify and confirm the approval of the Chairperson, Governing Body dated 16-02-2024 approving the recommendation of the Selection Committee for promotion of following Assistant Professor working in the Department of English of the College from Academic Level-12 to next higher Academic Level-13A under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of his eligibility as mentioned against his name:

S.No.	Name	Department	Date of Eligibility
1.	Dr. S. Varadharaj	English	24-02-2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 16-02-2024 approving the recommendation of the Selection Committee for promotion of aforesaid Assistant Professor working in the Department of English of the College from Academic Level-12 to next higher Academic Level-13A under the Career Advancement Scheme (CAS) 2018 w.e.f. the date of his eligibility as mentioned against his name.

6. To report for confirmation and approval the grant of Child Care Leaves as per University Rules to the following faculty members working in different departments of the College as per requests received from them for the period mentioned against their names as per details given below:

S.No.	Name	Department	Period of Leave	
			w.e.f.	Upto
1.	Prof. Noopur	Commerce	20-03-2024	12-05-2024
2.	Prof. Ruchi Gupta	Commerce	22-03-2024	10-05-2024
3.	Dr. Saima Iqbal	Pol. Science	27-04-2024	28-05-2024

The Governing Body confirmed and approved the grant of Child Care Leaves as per University Rules to the aforesaid faculty members working in different departments of the College as per requests received from them for the period mentioned against their names as per details given above.

7. To ratify and confirm the approval of the Chairperson, Governing Body dated 07.03.2024 approving the confirmation of services in r/o following as Assistant Professor in the Department of Commerce of the College in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules with retrospective effect from the date of their joining as mentioned against their names:

Sr.No.	Name of Faculty Members	Category	Date of Joining
1.	Mr. Biplab Kumar Dey	PwBD	09.03.2023
2.	Ms. Saher Sayed	ST	07.03.2023
3.	Mr. Vikram Meena	ST	07.03.2023
4.	Ms. Chandni Aswal	SC	07.03.2023
5.	Ms. Subathra V	SC	07.03.2023

6.	Mr. Jayakar Sodagiri	SC	13.03.2023
7.	Mr. Anil Kumar	SC	07.03.2023
8.	Ms. Prerna Soni	OBC	07.03.2023
9.	Mr. Aman Verma	OBC	07.03.2023
10.	Mr. Hashir Mairaj	OBC	07.03.2023
11.	Ms. Nupur Bhati	OBC	07.03.2023
12.	Ms. Pooja Rani	OBC	07.03.2023
13.	Mohammad Turaab Suhail	OBC	07.03.2023
14.	Ms. Parul Saini	OBC	07.03.2023
15.	Mr. Ravi Yadav	OBC	07.03.2023
16.	Mr. Amol Deepak Nerkar	OBC	07.03.2023
17.	Dr. Vibha Lamba	OBC	07.03.2023
18.	Dr. Vikram Singh	OBC	07.03.2023
19.	Dr. Mohit Kumar	OBC	07.03.2023
20.	Mr. Ayushman	EWS	07.03.2023
21.	Mr. Shivam Jindal	EWS	07.03.2023
22.	Mr. Tarun Kumar	EWS	07.03.2023
23.	Dr. Nisha Gupta	UR	07.03.2023
24.	Dr. Ranjana Thakur	UR	07.03.2023
25.	Dr. Vishal Garg	UR	07.03.2023
26.	Ms. Shivangi Dhawan	UR	07.03.2023
27.	Dr. Vijay Vrat Arya	UR	07.03.2023
28.	Ms. Neyati Ahuja	UR	07.03.2023
29.	Dr. Divya Mehta	UR	07.03.2023
30.	Dr. Amrita Kaur	UR	07.03.2023
31.	Dr. Rishabh Gupta	UR	07.03.2023
32.	Mr. Sahil Ramchandani	UR	07.03.2023
33.	Dr. Neha Nainwal	UR	07.03.2023
34.	Dr. Rati Dhillon	UR	07.03.2023
35.	Dr. Rajeev Kumar Upadhyay	UR	07.03.2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 07.03.2024 approving the confirmation of services in r/o aforesaid as Assistant Professor in the Department of Commerce of the College in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules with retrospective effect from the date of their joining as mentioned against their names.

8. To ratify and confirm the approval of the Chairperson, Governing Body dated 13.03.2024 approving the confirmation of services in r/o following as Assistant Professor in the Department of Economics of the College in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules with retrospective effect from the date of their joining as mentioned against their names:

Sr.No.	Name of Faculty Members	Category	Date of Joining
1.	Mr. Anuj Goyal	PwBD(LD)	16.03.2023
2.	Ms. Saumya Kumar	SC	17-03-2023
3.	Ms. Mamta	SC	16.03.2023
4.	Ms. Priyanka Singh	SC	16.03.2023

5.	Ms. Jaspreet Kaur	OBC	16.03.2023
6.	Dr. Nahid Parveen	OBC	16.03.2023
7.	Mr. Deepanshu Yadav	OBC	16.03.2023
8.	Mr. Pankaj Yadav	OBC	16.03.2023
9.	Mr. Ashish Singh	EWS	16.03.2023
10.	Mr. Naman Jain	EWS	16.03.2023
11.	Dr. Saumya Verma	UR	16.03.2023
12.	Ms. Pallavi Manchanda	UR	16.03.2023
13.	Mr. Shubh Sejwar	UR	16.03.2023
14.	Dr. Amit Kumar Sharma	UR	16.03.2023
15.	Dr. Pragya Nayyar	UR	16.03.2023

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 13.03.2024 approving the confirmation of services in r/o aforesaid as Assistant Professor in the Department of Economics of the College in the Academic Pay Level- 10 (Rs.57700-182400/- as per VIIth CPC) plus allowances as applicable under the University of Delhi rules with retrospective effect from the date of their joining as mentioned against their names.

9. To ratify and confirm the approval of the Chairperson, Governing Body dated 05-02-2024 approving the recommendation of the Selection Committee for appointment of Ms. Jyotsna Gulati as Clinical Psychologist on part time basis in the College to provide with expert psychological counseling and support to the students, to help the students to cope with mental health issues, emotional problems and to make the students emotionally secure and comfortable @ 1000/- per hour (04 hours in a week).

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 05-02-2024 approving the recommendation of the Selection Committee for appointment of Ms. Jyotsna Gulati as Clinical Psychologist on part time basis in the College to provide with expert psychological counseling and support to the students, to help the students to cope with mental health issues, emotional problems and to make the students emotionally secure and comfortable @ 1000/- per hour (04 hours in a week).

10. To ratify and confirm the approval of the Chairperson, Governing Body dated 08-03-2024 approving the constitution of Review Committee as per rule 62(7) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 (Under Ordinance XXII-D) to review the suspension of Mr. Jitender, STA (under suspension) as per details given below:
- The Principal of the College
 - Two Members of the Governing Body

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 08-03-2024 approving the constitution of Review Committee as per rule 62(7) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 (Under Ordinance XXII-D) to review the suspension of Mr. Jitender, STA (under suspension) as per details given below:

- Prof. Arun Kumar Attree, Principal, SBS Day College,
- Prof. S. K. Jain, Teacher Representative, Governing Body, SBS Evening College
- Dr. Pratima, Teacher Representative, Governing Body, SBS Day College

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11. To ratify and confirm the approval of the Chairperson, Governing Body dated 13-03-2024 approving the recommendations of the Review Committee made at its meeting held on 13-03-2024 in respect of Mr. Jitender, STA (under suspension) recommending that the suspension of Mr. Jitender should be extended for further period of not exceeding one hundred and eighty days or till the Competent Authority of the College takes the decision in the matter at the existing subsistence allowance as per Delhi University rules and regulations in this regard.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 13-03-2024 approving the recommendations of the Review Committee made at its meeting held on 13-03-2024 in respect of Mr. Jitender, STA (under suspension) recommending that the suspension of Mr. Jitender should be extended for further period of not exceeding one hundred and eighty days or till the Competent Authority of the College takes the decision in the matter at the existing subsistence allowance as per Delhi University rules and regulations in this regard.

12. To ratify and confirm the approval of the Chairperson, Governing Body dated 08-02-2024 approving the following panel of names of Auditors to audit the accounts of the College for the Financial Year 2023-24:

S. No.	Name and address of Firms	Name of Partner/ Proprietor	Membership No.	Firm Registration No.
1.	M/s. SRMB & Associates	C.A. Shailesh Rathi C.A. Manish Bhardwaj	500352 502401	018282N
2.	M/s. B Arora & Associates	C.A. Bindu Uppal	090173	011433N
3.	M/s. Vijay Batra & Associates	C.A. Vijay Batra	082352	006984N
4.	M/s. NAJ & Co.	C.A. Jeetu aggarwal C.A. Ankit bhardwaj C.A. Nikhil goel	532666 530383 527819	026986N
5.	M/s. Chandan Bhatia & Associates	C.A. Chandan Bhatia	517097	28863N

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 08-02-2024 approving the aforesaid panel of names of Auditors to audit the accounts of the College for the Financial Year 2023-24.

13. To ratify and confirm the approval of the Chairperson, Governing Body dated 05-02-2024 approving to write off the amount of Rs.51,980/- to be recoverable from M/s. Kumar Caterers in 2005-06 against the electricity charges and rent (Rs.41,980/- for electricity and Rs.10,000/- for rent) as the award of contract to run the canteen in the College was awarded to him on 01-12-2004.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 05-02-2024 approving to write off the amount of Rs.51,980/- to be recoverable from M/s. Kumar Caterers in 2005-06 against the electricity charges and rent (Rs.41,980/- for electricity and Rs.10,000/- for rent) as the award of contract to run the canteen in the College was awarded to him on 01-12-2004.

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Note: The canteen contract was awarded to M/s. S.Kumar Caterers on 01-12-2004 and he was supposed to deposit Rs.10,000/- as rent annually to the College as per agreement dated 22-12-2004. As per Clause No.-09 of the agreement between the College and Canteen Contractor, the Contractor was supposed to pay the electricity dues. There is balance amount of Rs.41,980/- which was supposed to be recovered from canteen contractor against the electricity charges. There is also a balance payment of annual rent amounting to Rs.10,000/-. The total amount of recovery comes out to Rs.51,980/-. The Office of Directorate of Audit, Govt. of N.C.T. of Delhi conducted the Audit for the period from 2016-2017 to 2018-2019 in November-December, 2020 in the College and recommended as per Audit Memo No.-08 (Para pertaining to Old Audit Report 2004-16) that since there is no possibility to recover the amount of Rs.51,980/- from the said contractor, it is suggested to write off the amount and intimate the same to the Directorate of Audit.

SUPPLEMENTARY AGENDA

1. To ratify and confirm the approval of the Chairperson, Governing Body dated 21-03-2024 approving the submission of AQARs on NAAC portal alongwith the Student Satisfaction Survey for the year 2022-23.

The Governing Body ratified and confirmed the approval of the Chairperson, Governing Body dated 21-03-2024 approving the submission of AQARs on NAAC portal alongwith the Student Satisfaction Survey for the year 2022-23.

2. To report for consideration and approval the Inquiry Report dated 20-03-2024 received from the Five-Member Inquiry Committee constituted with the approval of the Governing Body of the College vide Notice No.SBSC/457 dated 23-06-2023 to conduct a **detailed fair Inquiry** in fair and transparent manner into the following insubordination and misconducts by Mr. Jitender, Senior Technical Assistant (STA) as per details given below:
 - i. Refusal to do official work.
 - ii. Using dilatory tactics causing delay in disposal of work assigned to him.
 - iii. Not obeying the lawful directions of the Senior Officers/insubordination.
 - iv. Keep the official work pending and writing unnecessary emails and letters.
 - v. Other misconducts.

The Governing Body members noted that the Competent Authority of the College vide Notice No.SBSC/457 dated 23-06-2023 constituted a Five-Members Inquiry Committee comprising of Dr. Jai Ram Meena, Associate Professor of Economics (Anti-Discrimination Officer of the College) as its Convener; Prof. Anu Mehra, Faculty of Law, University of Delhi, Prof. D. R. Saklani, Bursar/Senior Faculty, Dr. Suraj Mal, Associate Professor, Department of Geography, Mr. Ranu Kumar, Administrative Officer, Maitreyi College, University of Delhi as its members.

The said Committee was given the mandate to conduct a **detailed inquiry** about the following insubordination and misconducts by Mr. Jitender, Senior Technical Assistant (STA) in fair and transparent manner and submits its report to the Competent Authority at the earliest:

- i. Refusal to do official work.
- ii. Using dilatory tactics causing delay in disposal of work assigned to him.
- iii. Not obeying the lawful directions of the Senior Officers/insubordination.
- iv. Keep the official work pending and writing unnecessary emails and letters.
- v. Other misconducts.

The Governing Body members also noted that the College has received the Inquiry Report dated 20.03.2024 from the Five-Members Inquiry Committee constituted for the aforesaid matter.

The Findings of the Inquiry Report were discussed in the meeting. The Governing Body noted that based on the detailed examination of charges, defence statement of Mr. Jitender, statement of witnesses, cross examination of witnesses, documents produced before the Inquiry Committee, the Inquiry Committee prepared and submitted its report. The Governing Body noted that total numbers of 20 charges out of 22 in total charges imputed against Mr. Jitender have been proved.

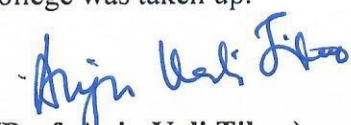
After the detailed discussion, the Governing Body took serious note of the fact that apart from insubordination and other misconducts including putting false caste allegations against the former Principal and senior officers of the College, Mr. Jitender did not stop his misconduct even after suspension as he deliberately did not give the passwords of the official master login of email portal of the College in order to harass the College authorities on the pretext that he has forgotten the passwords. Further, even during inquiry proceedings, he continued with his misbehaviour with the Inquiry Committee members and tried to delay and derail the inquiry proceedings. Lastly, he started avoiding cross examination of the remaining witnesses and did not attend the hearing on false medical grounds by malingering to be ill which was substantiated by the same doctor Dr. Parmod Gupta, Mata Roop Rani Maggo Hospital from whom he forcefully procured 05 days bed rest.

The Governing Body after going through the detailed examination and findings of the inquiry report found that Mr. Jitender is an exceptional case of habitual insubordinations and other grave misconducts that seems to be a fit case for imposition of major penalty on Mr. Jitender as per Rule 63(x) of University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 (Under Ordinance XXII-D), i.e., dismissal from service.

However, before proceeding further, the Governing Body decided that, notwithstanding anything above, Inquiry committee may give Mr. Jitender a last and final chance to appear before the Inquiry committee for cross examination of the remaining witnesses, and submit the final report after incorporating changes in the finding of the report, if any due to proving or disproving of the charges on the basis of the cross examination of the remaining witnesses. The copy of this final report shall be provided to Mr. Jitender and if he so desires, he may submit a written representation to the Disciplinary Authority within fifteen days from the receipt of the findings of the report. If Mr. Jitender fails to appear before the Inquiry committee in this last chance for cross examination of remaining witnesses for whatsoever reason, no more chance be given to him and the already submitted report shall be forwarded to Mr. Jitender and for which he may submit a written representation to the Disciplinary Authority within fifteen days from the receipt of the findings of the already submitted report.

There being no other item, agenda of the Evening College was taken up.


(Prof. Arun Kumar Attree)
Principal/Member Secretary


(Prof. Anju Vali Tikoo)
Chairperson, Governing Body