



## SHAHEED BHAGAT SINGH COLLEGE

(UNIVERSITY OF DELHI)

SHEIKH SARAI (TRIVENI) PHASE-II, NEW DELHI-110 017

NAAC Accredited 'A' Grade

PHONE : 011-29250306 • TELEFAX : 91-11-29257472

E-mail: sbsscprincipal@gmail.com • Website: www.sbsc.in

No.SBSC/COVID-19

Dated: 01.04.2020

### OFFICE ORDER

In compliance with the Order No. 40-3/2020-D dated 24.03.2020 notified by Ministry of Home Affairs that "*Offices of the Government of India, its Autonomous/ Subordinate Offices and Public Corporations shall remain closed in all parts of the country, for a period of 21 days w.e.f. 25.03.2020.*" due to containment of COVID-19, Epidemic in the Country.

Further, as per Office Order F.No.Estab.II(i) 330/COVIC-19/M/2020 dated 31.03.2020 issued from the Registrar, University of Delhi, the College shall remain closed till 14.04.2020.

Staff (Teaching & Non-Teaching) should work from home as per the directions of issued by University Grants Commission vide various orders and should remain available on telephone and other electronic means of communication, mail etc.. They should attend the office, if called for on any exigency of work.

All are advised not to leave the headquarters till 14.04.2020.

Essential/emergency services shall remain operational.

  
(Dr. Anil Sardana)  
Principal (Offg.)

**Encl:** Copy of Office Order received from University of Delhi

**Copy to:**

- Librarian
- Administrative Officer (Admin/Accounts)
- Incharge, Sulabh International
- Incharge, Security
- Email to all Teaching & Non-Teaching Staff
- College website